

Al Meera Consumer Goods Company (Q.P.S.C.)

Invitation to attend Ordinary General Assembly Meeting on Sunday, 28 March 2021

The Board of Directors has the pleasure to invite you to attend the Ordinary General Assembly Meeting of Al Meera Consumer Goods Company (Q.P.S.C.), which will be held at 6:30 pm on Sunday, 28 March 2021, online through "Zoom App". If there is no quorum, the alternate date will be Wednesday, 31 March 2021, at the same time and mechanism.

Agenda for the Ordinary Meeting:

1. Chairman's Message.
2. Hearing and approving the Board's Report for the year ended 31 December 2020 and discussing and approving the Company's future business plans.
3. Hearing and approving the External Auditor's Report for the year ended 31 December 2020.
4. Discussing and approving the Company's financial statements for the year ended 31 December 2020.
5. Discussing and approving the Board of Directors' recommendations for the distribution of cash dividends of QR 0.90 per share which is equivalent to 90% of the nominal share value for the year 2020.
6. Adopting the 11th Corporate Governance Report.
7. Discharging the Board members from liabilities and determining their remuneration for the year ended 31 December 2020.
8. Appointing external auditors for the year 2021 and determining their fee.

Abdulla Bin Abdulaziz A T Al Subaie
Chairman of the Board of Directors

Steps to Register:

- Shareholders wishing to attend the meeting can send a request to alphaqatar2020@gmail.com along with a copy of their Qatar ID or passport, mobile number, shareholder number, and a copy of the authorization letter. In case of representatives joining the meeting, supporting documents must be shared.
- A confirmation email will be sent to shareholders wishing to attend with instructions to register.
- Shareholders must follow the registration steps in the link shared after confirmation of their request to attend.
- The registration process starts at 5:00 PM on Sunday 28/03/2021.
- Shareholders are requested to start the registration process early so that they can register on time and participate in the meeting.

Attention:

- Shareholders are requested to arrive online for registration an hour and a half before the meeting.
- A shareholder who cannot attend the Ordinary General Assembly Meetings in person may authorize another shareholder in writing. The agent must be a shareholder (other than BOD members), not holding more than 5% of the company's shares, that is, 10,000,000 shares.
- Representatives of Companies should present an authorization letter stating their mandate to attend the meeting and authorizing them to represent those companies.
- The authorization letter can be downloaded from the company website www.almeera.com.qa

Authorization Letter

I, the undersigned,

In my capacity as a shareholder of Al Meera Consumer Goods Company (Q.P.S.C), hereby appoint Mr./Mrs.

to attend, represent and vote on my behalf, at the Annual Ordinary General Assembly Meeting of the company to be held at 6:30 pm on Sunday, 28 March 2021, online through "Zoom App" or at any subsequent meeting in case the quorum is lacking.

NIN No: _____ No. of shares: _____

Date: ____/____/2021

Signature: _____

Notes:

1. Only a shareholder of the company can act as a proxy.
2. If the Principal is a company / establishment, you are kindly requested to stamp the proxy with the company's seal.
3. No proxy may be appointed to act if, in consequence of such appointment, the proxy shall represent in this capacity more than five percent (5%) of the Company's issued share capital.